

MGM MEDICAL COLLEGE, CHHATRAPATI SAMBHAJINAGAR

MBBS ADMISSION REPORTING INSTRUCTIONS & GUIDELINES

(ACADEMIC YEAR 2026-27)

1. OVERVIEW & APPLICABILITY

All candidates who have been allotted an MBBS seat at MGM Medical College, Chhatrapati Sambhajnagar (Aurangabad) through MCC (DGHS, New Delhi) online counselling for the Academic Year 2026-27 are required to carefully read and follow these reporting instructions. These guidelines strictly adhere to the updated MCC UG Counselling Scheme 2026.

★ MCC 2026-27 DUAL-TRACK REPORTING SYSTEM (FREEZE vs FLOAT)

- **FREEZE Candidates (No Upgradation):** Candidates satisfied with their seat who do NOT wish to upgrade in subsequent rounds MUST physically report to MGM Medical College campus to complete document verification and admission formalities along with payment of Tuition fees & Other Fees.
- **FLOAT Candidates (Willing to Upgrade):** Candidates who wish to participate in Round 2 or Round 3 Upgradation MUST submit willingness online on the MCC portal and perform Online Document Verification. Physical presence at college is NOT required during Round 1/Round 2 Float status.
- **Mandatory Physical Reporting:** 1. Round 3 allotted candidates 2. Float candidates from Round 1/Round 2 who do NOT receive an upgrade in Round 3 MUST physically report to the institute to finalize admission along with payment of Tuition fees & Other fees.
- **Mandatory Document Upload:** ALL candidates (both Freeze and Float) MUST upload clear scanned copies of all required original documents on the MCC portal within 2-3 days of result declaration.

2. CATEGORY-WISE REPORTING PROCEDURE

A. FREEZE Candidates (Physical Admission Joining):

- Candidates must personally report to the MGM Medical College Campus, Chhatrapati Sambhajnagar within the scheduled reporting window as per MCC Counselling Schedule-2026.
- No proxy, relative, or representative is allowed to complete reporting/admission formalities on behalf of the candidate under any circumstances.
- Candidates must bring all original certificates along with two self-attested sets of photocopies and fee payment instruments.
- A candidate will be marked as 'Non-Reported' on the MCC portal if he/she is absent, fails to produce original documents, or fails to pay full 1st-year tuition fees.

B. FLOAT Candidates (Online Upgradation Track):

- Submit online willingness for Upgradation on the MCC Candidate Portal (www.mcc.nic.in).
- Upload clear scanned copies of all required certificates on the MCC portal immediately after allotment.
- The Scrutiny / Document Verification Committee (DVC) of MGM Medical College will verify uploaded documents online.
- **Query Resolution:** If any document is blurred, incorrect, or mismatched, a query will be raised. The candidate must re-upload corrected documents within the stipulated reporting schedule to avoid seat cancellation.
- Upon successful online verification, provisional seat confirmation is issued, and the candidate moves into the next round choice-filling pool.

3. FEE STRUCTURE & PAYMENT INSTRUMENTS (A.Y. 2026-27)

Full tuition fee for the 1st year must be paid at the time of physical reporting/admission. No installment facility is permitted. Annual tuition fees will remain fixed for the entire 4½ year duration of the MBBS course, provided it is paid regularly by July 10th of each subsequent year.

Quota / Seat Category	1st Year Tuition Fee	Other Fees	Payment Mode & Favour Of
Self-Financed Merit Seats	Rs. 25,00,000/-	Rs. 1,70,000/- (Library & Lab, Cultural & Sports activities, Certification, Journals, Apron, Refundable Security Deposit)	DD / RTGS In favour of 'MGM Medical College, Aurangabad' payable at Mumbai
NRI Quota Seats	\$ 45,000 USD (Equivalent INR as per exchange rate on admission day)	Rs. 1,70,000/- (Library & Lab, Cultural & Sports activities, Certification, Journals, Apron, Refundable Security Deposit)	DD / RTGS/NEFT STRICTLY from Sponsor's NRE Account only
Other Fees (All Quotas)	Included above	Rs. 1,70,000/- (One-time)	DD / RTGS In favour of 'Dean, MGM Medical College' payable at Aurangabad
University Eligibility Fees			
Self-financed Merit Seats	Rs. 1,25,000/-	Eligibility fees (Self-Financed Merit & NRI Seat) should be pay within three months after college starts through online mode of University Portal	
N.R.I. Seats	Rs. 2,25,000/-		

4. FINANCIAL COMPLIANCE & PAYMENT GUIDELINES

- Payment Mode: Demand Draft (DD) or RTGS/NEFT only. Cash is strictly NOT accepted under any circumstances as per Government regulations.
- Multiple DDs: Students can pay using multiple DDs (from same or different banks) provided the aggregate amount equals the total fee.
- DD Backside Details: Write Candidate Name, All India Rank (AIR), and Mobile Number on the reverse side of all Demand Drafts.
- Post-Dated Cheques (PDCs): Candidate/Parents MUST submit 4 Post-Dated Cheques for future annual tuition fees dated 10th July for 2027, 2028, 2029, and 2030 in favour of 'MGM Medical College, Aurangabad'. Ensure single cheque transaction limit is above Rs. 10 Lakhs.
- RTGS Advisory: If paying via RTGS, candidates must report first, get documents verified, and obtain college bank details. Avoid RTGS in the last 2 days of reporting to avoid inconvenience due to banking delays.
- Government Scholarships: Eligible candidates may apply post-admission as per government norms. Full tuition fee must be paid up front regardless of scholarship eligibility/disbursal timelines.

5. MANDATORY DOCUMENTS CHECKLIST (ANNEXURE-1)

Candidates must arrange original documents along with TWO self-attested photocopies in the exact sequence given below. These documents must also be uploaded to the MCC portal.

Sr. No.	Document Description	Applicability / Remarks
1	Provisional Allotment Letter issued by MCC 2026	Mandatory for all candidates
2	NEET-UG 2026 Admit Card issued by NTA	Mandatory for all candidates
3	NEET-UG 2026 Score Card / Rank Letter issued by NTA	Mandatory for all candidates
4	Class 10th Marks Sheet & Passing Certificate / DOB Proof	Mandatory for all candidates
5	Class 12th (10+2) Marks Sheet & Passing Certificate	Mandatory for all candidates
6	Nationality Certificate / Valid Indian Passport	Proof of Indian Citizenship
7	Domicile Certificate	As issued by competent authority
8	Caste / Category / EWS Certificate	For SC/ST/OBC-NCL/EWS claimed seats
9	PwBD Eligibility Certificate from designated MCC Assessment Board	Mandatory for PwBD candidates (2026 Guidelines)
10	NRI Sponsorship Documents & Embassy NRI Certificate	Mandatory for Category I-IV NRI Candidates
11	Eight (8) Recent Passport Size Photographs	Same as uploaded on NTA application form
12	Student & Parent (Aadhaar Card & PAN Card)	Photo ID proof
13	College Leaving / Transfer Certificate & Migration Certificate	Original required at physical joining
14	Medical Fitness Certificate	From a registered medical practitioner
15	Demand Drafts	Tuition & Other fees as prescribed
16	4 Post-Dated Cheques (PDCs)	Next Four-year Tuition fees as prescribed

6. SPECIFIC GUIDELINES FOR NRI & PwBD CANDIDATES (2026-27)

A. NRI Candidates (Categories I to IV):

- Category Conversion: Indian to NRI category conversion is processed online via MCC portal prior to choice filling.
- Mandatory Documents: Valid Passport & Visa of Sponsors, Embassy/NRI Certificate, Sponsors Affidavit (notarized) supported by NRE Bank Passbook, and Revenue Authority Relationship Certificate.
- Physical Document Verification: Online conversion is provisional. Original documents MUST be produced physically during campus admission.
- Tuition Fee Payment: Must be remitted strictly from the sponsorer's NRE bank account.

B. PwBD Candidates:

- PwBD candidates must obtain a Disability Eligibility Certificate from one of MCC's designated Medical Assessment Boards.
- Candidates must submit permanent UDID Card (issued by DEPwD) and NMC prescribed Self-Certification Affidavits at the Assessment Board.
- Note: Fake UDID/Affidavits will result in immediate seat cancellation and legal action.

7. RESIGNATION & SEAT SURRENDER RULES (MCC 2026)

- **FREEZE Candidates:** Must physically report to MGM Medical College to tender resignation within the MCC scheduled timeline notified by MCC from time to time.
- **FLOAT Candidates:** Submit online resignation/withdrawal request directly through the MCC Candidate Portal only.
- **Round 1 & Round 2:** Exit permitted as per MCC scheme (Round 1: Free Exit; Round 2: Exit with Security Deposit Forfeiture).
- **Round 3 & Subsequent Rounds:** NO RESIGNATION / SURRENDER IS PERMITTED after joining a Round 3 seat. Seat joins are final and non-vacable.
- **Online Recording:** All resignations must be recorded on the MCC online portal only. Offline/paper resignations are not allowed/valid.

8. STEP-BY-STEP PHYSICAL REPORTING FLOWCHART

Stage	Process Step	Action Required
Step 1	Arrival	Candidate reports at Reception (Time Office) with 1 parent/guardian.
Step 2	Document Sorting & Token Generation	Proceed to Conference Hall. Arrange original documents + 2 self-attested Xerox sets as per checklist. Collect Token & Checklist.
Step 3	Scrutiny Committee	Proceed to Dean's Office for document verification by the Scrutiny Committee.
Step 4	Accounts Clearance	Submit Tuition & Other Fee DDs / RTGS UTR details at Accounts Dept.
Step 5	Provisional Letter	Collect system-generated MCC Provisional Admission Letter & signed Checklist copy.
Step 6	Hostel Formalities	Visit Hostel Office for hostel allocation and fee payment details.

9. CAMPUS CONTACT & ADMISSION HELPLINE

MGM Medical College, N-6, CIDCO, Chhatrapati Sambhajinagar (Aurangabad) - 431003, Maharashtra.

- Admission Helpline: 0240-6482016 / 0240-6482007
- Official Email: admission@mgmmcha.org
- College Website: www.mgmmcha.org
- MCC Portal: www.mcc.nic.in



18/8/26
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